

## Title I Yearly Notification



### PAUL CUFFEE SCHOOL A Maritime Charter School for Providence Youth

Dear Parent/Guardian,

Welcome to a new school year! As you may know, our school receives federal funds as a Title 1 school and with these funds come extra staff support, resources and information for you about Title 1 and your child's education.

This letter is to inform you that you have the right to request information about the qualifications of the classroom staff working with your child. I can assure you that currently all staff at Paul Cuffee School are designated "highly qualified". You will be notified by the school if at any time your student will be taught for four (4) or more consecutive weeks by a teacher who is not highly qualified.

If you are interested in more details about the credentials of our staff, the answers to the following questions can be provided on request:

Has your child's teacher met state licensing requirements for the grade level and subject they are teaching?

What are the college degree majors and specialties or certificates the teacher holds?

You also have the right to request information about the qualifications of our teaching partners (paraprofessionals) who are working with your child. We will provide the answers to the following on request:

Is your child receiving Title 1 services from a paraprofessional?

If yes,

- Has s/he/they completed at least two years of study at an institution of higher learning?
- Has s/he/they completed an associate's degree or higher?
- Has s/he/they met the state's certification procedure for paraprofessional staff?
- Does s/he/they have the knowledge and ability to assist in instructing in reading, writing and math or the knowledge and ability to help with learning activities such as homework, reading readiness and work skills coaching?

If you would like to request this information, please contact me by phone at change or via e-mail at [agarrison@paulcuffee.org](mailto:agarrison@paulcuffee.org).

We look forward to partnering with you around your child's education.

Arlene Garrison  
Director of Student Services K-12